
Report To:	Policy and Resources Committee	Date 18 September 2018
Report By:	Scott Allan Corporate Director, Environment Regeneration & Resources	Report No: PR26/18//SA/BH
Contact Officer:	Brendan Hurrell, Service Manager	Contact No: 01475 712654
Subject:	Annual Procurement Report	

1.0 PURPOSE

- 1.1 The purpose of this report is to seek approval to publish the Annual Procurement Report attached within Appendix 1 and provide an update on the latest spend with local and SME suppliers.

2.0 SUMMARY

- 2.1 As required under section 15 of the Procurement Reform (Scotland) Act 2014 a contracting authority must publish a Procurement Strategy by December 2016 and subsequently produce an Annual Procurement Report, required by section 18 of the Act. The Annual Procurement report monitors the authority's regulated procurement activities against delivery of its procurement strategy and should be published as soon as is reasonably practicable after the end of their financial year.
- 2.2 The content of this Report covers all regulated procurements completed during the period 1st April 2017 to 31st March 2018 and details how those procurements supported the objectives included within the Council's Corporate Procurement Strategy 2015 to 2018.
- 2.3 Previous procurement reports have updated this Committee on the Council's spend with Local and SME suppliers. The spend in 2017/18 with local suppliers is 29% and 59% with SMEs. The spend with local suppliers remains the same as in 2016/17 with a 1% decrease in spend with SMEs. Further comment is provided in section 5 of this report.
- 2.4 The draft Annual Procurement report is contained within Appendix 1 and contains an explanation of the Legal requirement for the report and the following items –
- Summary of regulated Procurements
 - Review of Regulated Procurement Compliance
 - Community Benefit Summary
 - Supported Business Summary
 - Future Regulated Procurements

3.0 RECOMMENDATIONS

- 3.1 That the Committee agrees that the Annual Procurement Report is published on the Councils website.
- 3.2 That the Committee notes the latest spend with SMEs and Local Suppliers.

Scott Allan
Corporate Director
Environment Regeneration and Resources.

4.0 BACKGROUND

- 4.1 The requirement to publish an Annual Procurement Report was introduced into Scottish Legislation to further the principles of openness and transparency. All public contracting authorities with spends greater than £5,000,000 must publish an Annual Procurement Report.
- 4.2 Previous reports to Committee have given annual updates on spend with Local Suppliers and with SMEs. The Council has several processes and initiatives in place to support local and SME suppliers and these are detailed within section 5 of this report.

5.0 LOCAL AND SME SPEND

- 5.1 The analysis of spend for the last financial year has now been completed. The spend in 2017/18 with SMEs has decreased by 1% to 59% while the local suppliers spend remained the same at 29%. The Council's total procurement spend is roughly £100M per year so a 1% change is equivalent to £1m.
- 5.2 In order to provide context for these figures, Inverclyde Council's spend with its local suppliers comes 14th in comparison to the same measurement at all 32 Local Authorities, the highest figure being 45% and the lowest 9%. As expected, the Local Authorities with the highest spend percentage are the largest cities with a high availability of local suppliers and also the island and rural authorities. The high costs of travel make it prohibitive for non-local suppliers to win contracts in rural and island communities. It would also be expected that large cities would have a high percentage of work being undertaken by their resident suppliers as they have the diverse range and volume of suppliers to support their requirements. Inverclyde has a higher percentage spend with local suppliers than 18 other Councils. The Councils with a higher percentage include Glasgow, Edinburgh, the Highlands and Shetland. These figures do not indicate that Inverclyde has a significant issue in terms of abnormally low spend with its local suppliers.
- 5.3 The spend achieved by Inverclyde companies with other Local Authorities is £62M including Inverclyde Council's own spend. The status quo and success of these suppliers in getting this work demonstrate the benefit in seeking work outside the area and generate competition, leading to best value. Efforts should not just be focused on giving local suppliers Inverclyde Council contracts where they could become over reliant on limited opportunities locally.
- 5.4 Further analysis of the Inverclyde spend shows that 63% comes from paying suppliers within the Strathclyde area and 70% within Scotland. The largest beneficiary local authority areas in terms of Inverclyde spend are North Lanarkshire at 12.5% and the City of London at 11.5%. The largest contributing factors in both of these are the payments to West Hub for recent school builds and the ongoing contributions to the Council's PPP contracts. In both of these examples, although the payment has been to an address outwith the authority, there has been an increase in local employment through the requirement for local labour, community benefits and the hire of local sub contractors.
- 5.5 The Council will continue to use the following policies and practices which may assist local suppliers in bidding for Council contracts –
 - Consider Lotting contracts
 - Continue to pay local suppliers early where this is requested
 - Select at least 50% of suppliers from the local area to bid for quotations
 - Refer suppliers to the Supplier Development Programme
 - Hold meet the buyer events, supplier debriefs and individual meetings
 - Inform Local Suppliers of Scotland Excel contract opportunities and lobbying

Scotland excel to lot these contracts to allow local suppliers the ability to bid.

- Simplify tender documents and ask for less repeating information
- Take local suppliers and SMEs into account when creating tender strategies
- Promote access to Public Contracts Scotland
- Use the Council's website to advertise contract opportunities and publish the Annual Report.

IMPLICATIONS

6.0 FINANCE

6.1 Financial Implications:

One off Costs

Cost Centre	Budget Heading	Budget Years	Proposed Spend this Report £000	Virement From	Other Comments

Annually Recurring Costs/ (Savings)

Cost Centre	Budget Heading	With Effect from	Annual Net Impact £000	Virement From (If Applicable)	Other Comments
N/A					

LEGAL

6.2 There are no legal issues within this report.

HUMAN RESOURCES

6.3 Nil at present however the review will make recommendations which may impact upon staffing levels

EQUALITIES

6.4 There are no equality issues within this report.

Has an Equality Impact Assessment been carried out?

	YES (see attached appendix)
√	NO – This report does not introduce a new policy, function or strategy or recommend a change to an existing policy, function or strategy. Therefore, no Equality Impact Assessment is required.

7.0 CONSULTATION

7.1 Consultations have been held as detailed within the report.

8.0 BACKGROUND PAPERS

8.1 None.

APPENDIX 1

Inverclyde Council Annual Procurement Report

1ST APRIL 2017 –

31ST MARCH 2018

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1. Introduction

As required under section 15 of the Procurement Reform (Scotland) Act 2014 (“the Act”), a contracting authority must publish a Procurement Strategy by December 2016 and subsequently produce an Annual Procurement Report, required by section 18 of the Act. The Annual Procurement report monitors the authority’s regulated procurement activities against delivery of its procurement strategy and should be published as soon as is reasonably practicable after the end of their financial year.

Inverclyde Council is pleased to publish our first Annual Procurement Report. The content of this Report covers all regulated procurements completed during the period 1st April 2017 to 31st March 2018 and details how those procurements supported the objectives included within the council’s Corporate Procurement Strategy 2015 to 2018.

All actions listed on the action plan were completed within the agreed timescales.

Key benefits delivered by these actions included:

- Updating process and procedures to comply with the requirements of the new procurement rules and regulations.
- Increasing time spent on strategic aspects of procurement activities.
- Supporting the council’s overall savings targets.
- Embedding the council’s community benefits policy into all relevant and proportionate contracts delivering a greater volume and increased variety of outcomes across a wider range of commodities.
- Transitioning to the Scottish Government Procurement Journey which standardised and aligned our processes and procedures and reduced risk and duplication.

- Ensuring Small and Medium-sized Enterprises (SMEs) are provided targeted opportunities as standard within our Quick Quote process (Goods and Services under £25,000, Works under £100,000).
- Fulfilment of our procurement work plans, including the delivery of tenders supporting special projects (e.g. The Glasgow City Region City Deal)

The council was assessed as part of the national Procurement and Commercial Improvement Programme (PCIP), and achieved a score of 66% in 2016. A further PCIP assessment will take place in late 2018.

2. Summary of Regulated Procurement

Section 18(2)(a) of the Procurement Reform (Scotland) Act 2014 requires organisations to include: “a summary of the regulated procurements that have been completed during the year covered by the report”

Regulated procurement refers to any procurement above £50,000 for goods and services or £2,000,000 for works. A regulated procurement is completed when the award notice is published or where the procurement process otherwise comes to an end. Regulated procurements can refer to new contracts and framework agreements but also to mini-competitions and call offs from existing framework agreements.

In total the council completed 14 regulated procurements during the reporting period with a total value of £36,636,487.

Type	Volume	Value
Awards of New Council Contracts	9	£23,296,113
Awards from Non Council Frameworks	5	£13,340,374

Appendix 1 shows a full list of each individual procurement completed.

We also utilised the COSLA National Care Home Contract to make awards above regulated procurement with a total value of £12,500,000.

During the reporting period, we also utilised a number of legacy non council frameworks on a call off basis, meaning a large volume of low value orders were raised accumulating to more than £50,000. The 2017/18 spend is shown for each framework in Appendix 1 table 2.

Contract values are based on the total value of the contract for all years that the contract could be in place and therefore includes possible extensions.

During the same period there were instances where alternative methods of procurement were used in line with the regulations and the Council Standing Orders Relating to Contracts (e.g. where there is only one potential supplier).

3. Review of Regulated Procurement Compliance

Section 17 of the Procurement Reform (Scotland) Act 2014 requires that regulated procurements be carried out in accordance with the organisation's procurement strategy, so far as reasonably practical. Section 18(2) states that an annual procurement report must include, at 18(2)(b), "a review of whether those procurements complied with the authority's procurement strategy" and, at 18(2)(c), "to the extent that any regulated procurements did not comply, a statement of how the authority intends to ensure that future regulated procurements do comply".

The council's Procurement Strategy for 2015 to 2018 set out how regulated procurement would be undertaken in compliance with the Act. This Strategy also set out objectives for improving the process and procedures relating to regulated procurements.

From the Strategy objectives we identified the following key compliance categories:

- Best Value
- Fairness and transparency (General Duties)
- Economic and social sustainability (community benefits)
- Environmental sustainability
- Fair work practices (including Living Wage)
- Purchase to pay efficiencies

Further information on the requirements of the Act can be seen in Appendix 2.

All regulated procurement in the council is undertaken in accordance with a legal and procedural framework which ensures that each procurement is compliant with the Strategy. Legal requirements are set out in the Council Standing Orders Relating to Contracts. Procedural requirements are set out in Scottish Government Procurement Journey (for general procurement best practice) and the Corporate Procurement Manual.

Throughout the reporting period, our regulated procurements were monitored on an ongoing basis. This monitoring process consisted of reviewing the key supporting documents that underpin our legislative and procedural framework including sourcing strategies, project plans, procedural documentation, scoring calculators and approval reports. The monitoring process was supplemented by post project reviews, which are undertaken after a contract is awarded as well as at the end of the contract. In addition the best value aspect of our contracts is monitored regularly as part of a robust contract management process. These combined processes ensured that all regulated procurements were undertaken in compliance with the legal and procedural framework and, as a result, in compliance with the Strategy. The reviews have also allowed us to identify the following potential improvement areas:

- There are further opportunities to secure economic and social sustainability outcomes from non Council frameworks.
- Existing contract and frameworks can continue to be targeted in order to increase purchase to pay efficiencies.

- Continue to work with client teams on advance provision of work plans which will allow increased opportunity to deliver best value from our regulated procurements.

The council is committed to ensuring that all suppliers who are awarded business are paid within 30 days. Prompt payment clauses requiring a 30 day payment term are embedded within our contractual terms and conditions. Suppliers are required to apply the same terms and conditions with their sub-contractors who are delivering and supporting the council contract.

4. Community Benefit Summary

Section 18(2)(d) of the Procurement Reform (Scotland) Act 2014 states that it is mandatory for an annual procurement report to include “a summary of any community benefit requirements imposed as part of a regulated procurement that were fulfilled during the year covered by the report”.

Section 25 of the Procurement Reform (Scotland) Act 2014 mandates that all contracting authorities “must consider whether to impose community benefit requirements as part of the procurement” when the estimated contract value is greater than or equal to £4,000,000.

The council’s own policy and manual stipulates that community benefits must be considered for inclusion in all works contracts with an estimated value greater than £1,000,000 and give consideration to include in all goods and services contracts above £50,000.

Robust processes have been developed to ensure that community benefits are considered for inclusion in all relevant contracts in line with the requirements of both the Procurement Reform (Scotland) Act 2014 and the Council’s own community benefits policy.

When initiating procurement activity, client departments are required to consider and highlight potential community benefits considerations for inclusion where relevant. Procurement staff then engage with key stakeholders and undertake market research and benchmarking activity to further explore potential opportunities and identify appropriate requirements for inclusion in the contract.

Delivery of agreed outcomes is monitored and reported internally on a quarterly basis using monitoring updates provided by suppliers..

Key community benefits outcomes secured include:

- 7 Modern Apprenticeships
- 18 New start skilled or semi-skilled posts.
- 6 educational events and or site visits

Appendix 3 provides full details of all outcomes secured and delivered during the reporting period.

5. Supported Businesses Summary

Section 18(2)(e) of the Procurement Reform (Scotland) Act 2014 requires organisations to include “a summary of any steps taken to facilitate the involvement of supported businesses in regulated procurements during the year covered by the report”.

The council’s Contract Standing Orders dictates that consideration be given to inclusion of supported businesses in all regulated procurements.

During the reporting period there were no regulated procurements awarded to supported businesses. The reason for this is that the goods, services or works associated with these procurements are not provided by existing supported businesses.

The council does have existing agreements in place with Lady Haigs Poppy Factory who are a registered Supported Business and continues to explore opportunities for other organisations to become a supported business.

6. Future Regulated Procurements Summary

Section 18(2)(f) of the Procurement Reform (Scotland) Act 2014 states it is mandatory that an annual procurement report must include “a summary of the regulated procurements the authority expects to commence in the next two financial years.” Future regulated procurements have been identified via the following means:

- Current contracts on the council register that will expire and need to be extended or re-let over the next two years.
- New procurements identified via future work plans provided by Council service teams.
- New procurements identified via anticipated work plans for special projects (e.g. The Glasgow City Region City Deal).

A full list of anticipated procurements in the next two years can be seen in Appendix 4.

Appendix 1 – Full List of Regulated Procurements

Table 1 - Awards of New Council Frameworks and Contracts

Date of Award	The Names of Suppliers	Subject Matter (Commodity)	Title of Contract	Contract Value	Contract start date	Contract End date including extensions	Type
18-Apr-17	Hub West Scotland (and CCG (Scotland)	Property Construction	Moorfoot Primary School Refurbishment	£4,717,850.00	01/08/2017	30/07/2018	New
30-May-17	Hub West Scotland (and CCG (Scotland)	Property Construction	St Ninian's Primary School New Build	£8,837,659.00	01/08/2017	30/07/2018	New
10-Jul-17	DSI Billing Services Ltd	Printing	Provision of Printing, Binding, Enveloping and Mailing	£60,000.00	01/09/2017	31/08/2019	Ongoing
20-Jul-17	Barr Environmental Ltd	Waste Management	Mini-Competition for the Treatment of Recyclable and Residual Waste	£11,000,000.00	17/08/2017	16/08/2021	Ongoing
27-Jul-17	Hub West Scotland (and CCG (Scotland)	Property Construction	Glenpark Early Learning Centre New Build	£2,807,104.00	01/08/2017	30/06/2018	New
11-Aug-17	John MacLean & Sons Electrical (Dingwall)	Street Lighting / Roads Civils	Mini-Competition via Scotland Excel Framework, Street Lighting Materials, LED Lanterns	£512,038.00	11/08/2017	26/01/2018	New
28-Sep-17	Business Development Advisers Ltd	Business Consultancy	Provision of Business Gateway Services	£60,500.00	02/10/2017	31/03/2018	Ongoing

06-Sep-17	Osiris Educational	Education Training	Services in Relation to Whole school Learning	£105,000.00	06/09/2017	07/09/2018	New
24-Jan-18	Sharp Business Systems UK plc	Furniture	Mini Competition via Scotland Excel Framework (Lot 5 Full Education Kit Out)	£114,411	26/01/2018	15/06/2018	New
12-Mar-18	Alex M Adamson LLP	Debt Recovery	FIN Provision of Sheriff Officer and Debt Recovery Collection Services	£108,000.00	01/04/2018	31/03/2022	Ongoing
15-Mar-18	AVM Impact Ltd	IT products	EDU Mini Competition via Scotland Excel Framework for Supply, Delivery and Installation of LED Touchscreens, Stands and Commercial TVs	£113,925	09/04/2018	15/06/2018	New
23-Mar-18	Inverclyde Community Development Trust, Stepwell, Inverclyde Advice and Employment Rights	Employability	Employability Services in Inverclyde	£5,000,000	01/04/2018	31/03/2020	Ongoing
26-06-17	Daycare	Social Care	Day Care Services Framework Agreement	£1,600,000	01/07/2017	30/06/2021	Ongoing

22-Mar-18	Amey OW Limited	Street Lighting / Roads Civils	Mini Competition via Crown Commercial Services Framework for Road Lighting and Traffic Sign Maintenance	£1,600,000	27/04/2018	27/04/2020	Ongoing
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Table 2 – Orders on Frameworks amounting to more than £50,000 spend in 2017/18.

Framework Owner	Framework Name	Framework Start	2017/18 Spend
Scotland Excel	Children's Residential Care	14/08/2014	£1,083,159
Scotland Excel	Street Lighting Materials	01/07/2014	£837,688
Scotland Excel	Groceries & Provisions	01/05/2016	£407,281
Scotland Excel	Care Homes for Adults (LD)	29/06/2015	£376,630
Scotland Excel	Heavy Plant	02/03/2015	£305,500
Scotland Excel	Frozen Foods	01/07/2017	£230,755
Scotland Excel	Meats - Fresh, Prepared & Cooked (inc. Fresh	01/11/2014	£172,094
Scotland Excel	Secure Care	01/04/2017	£152,163
Scotland Excel	Salt	01/07/2014	£150,877
Scotland Excel	Janitorial Products	01/03/2015	£150,819

Scotland Excel	Library Books & Textbooks	01/11/2013	£136,910
Scotland Excel	Engineering Consultancy	18/03/2017	£118,461
Scotland Excel	Domestic Furniture and Furnishings	01/11/2016	£116,230
Scotland Excel	Education Materials	01/08/2017	£112,414
Scotland Excel	Fostering	25/03/2017	£111,174
Scotland Excel	Milk	01/03/2014	£99,746
Scotland Excel	Light Vehicles	16/07/2013	£87,480
Scotland Excel	Street Lighting Bulk Renewal of Luminaires	21/07/2016	£86,859
Scotland Excel	Education And Office Furniture	01/03/2017	£80,465
Scotland Excel	Frozen Foods	01/07/2013	£78,523
Scotland Excel	Recycle and Refuse Containers	01/11/2013	£62,587
Scotland Excel	Personal Protective Equipment	01/03/2017	£59,086
Scotland Excel	Vehicle Parts	13/01/2017	£57,096
Scotland Excel	Library Books & Textbooks	01/02/2018	£55,997
Scotland Excel	Electrical Materials	01/04/2016	£51,930
Procurement Scotland	Stationery and Office Paper	01/06/2016	£129,270

Procurement Scotland	ICT Products	01/01/2016	£175,000
Procurement Scotland	Fuel	14/10/2015	£489,000
Procurement Scotland	Gas	01/04/2014	£608,000
Procurement Scotland	Electricity	01/04/2013	£1,795,000
Procurement Scotland	Water and Waste Water	01/03/2016	£390,000

Appendix 2 – Requirements of the Act

Procurement Reform (Scotland) Act 2014 asp 12 Part 2 General duties Section 8 8

General duties

- (1) A contracting authority must, in carrying out a regulated procurement— (a) treat relevant economic operators equally and without discrimination, (b) act in a transparent and proportionate manner.
- (2) A contracting authority must also comply with the sustainable procurement duty.
- (3) However, a contracting authority must not do anything in pursuance of subsection (2) that would conflict with its duty under subsection (1).
- (4) A relevant economic operator is an economic operator who is a national of, or is established in—
 - (a) a member State, or
 - (b) Iceland, Liechtenstein or Norway.
- (5) Subsection (1) does not apply in relation to an EU-regulated procurement.

9 Sustainable procurement duty

- (1) For the purposes of this Act, the sustainable procurement duty is the duty of a contracting authority—
 - (a) before carrying out a regulated procurement, to consider how in conducting the procurement process it can—
 - (i) improve the economic, social, and environmental wellbeing of the authority's area,
 - (ii) facilitate the involvement of small and medium enterprises, third sector bodies and supported businesses in the process, and
 - (iii) promote innovation, and
 - (b) in carrying out the procurement, to act with a view to securing such improvements identified as a result of paragraph (a)(i).
- (2) The contracting authority must consider under subsection (1) only matters that are relevant to what is proposed to be procured and, in doing so, consider the extent to which it is proportionate in all the circumstances to take those matters into account.

(3) In this section—

- “small and medium enterprises” means businesses with not more than 250 employees,

- “third sector bodies” means organisations (other than bodies established under an enactment) that exist wholly or mainly to provide benefits for society or the environment.

(4) In this section, references to the wellbeing of the authority's area include, in particular, reducing inequality in the area.

Procurement Reform (Scotland) Act 2014 asp 12 Part 2 Procurement strategy and annual report Section 15

15 Procurement strategy

(1) A contracting authority which expects to have significant procurement expenditure in the next financial year must, before the start of that year—

(a) prepare a procurement strategy setting out how the authority intends to carry out regulated procurements, or

(b) review its procurement strategy for the current financial year and make such revisions to it as the authority considers appropriate.

(2) Subsection (3) applies where a contracting authority—

(a) has not, in relation to a financial year, prepared or reviewed a strategy under subsection (1), and

(b) becomes aware of the likelihood of having significant procurement expenditure during that year.

(3) The contracting authority must, as soon as practicable after it becomes aware of the likelihood of having significant procurement expenditure—

(a) prepare a procurement strategy setting out how the authority intends to carry out regulated procurements, or

(b) review its most recent procurement strategy and make such revisions to it as the authority considers appropriate.

(4) An authority has significant procurement expenditure in a year if the sum of the estimated values of the contracts to which its regulated procurements in that year relate is equal to or greater than £5,000,000.

(5) The procurement strategy must, in particular—

(a) set out how the authority intends to ensure that its regulated procurements will

(i) contribute to the carrying out of its functions and the achievement of its purposes,

(ii) deliver value for money, and

(iii) be carried out in compliance with its duties under section 8, (b) include a statement of the authority's general policy on—

- (i) the use of community benefit requirements,
 - (ii) consulting and engaging with those affected by its procurements,
 - (iii) the payment of a living wage to persons involved in producing, providing or constructing the subject matter of regulated procurements,
 - (iv) promoting compliance by contractors and sub-contractors with the Health and Safety at Work etc. Act 1974 (c.37) and any provision made under that Act, and
 - (v) the procurement of fairly and ethically traded goods and services,
- (c) include a statement of the authority's general policy on how it intends its approach to regulated procurements involving the provision of food to—
- (i) improve the health, wellbeing and education of communities in the authority's area, and
 - (ii) promote the highest standards of animal welfare,
- (d) set out how the authority intends to ensure that, so far as reasonably practicable, the following payments are made no later than 30 days after the invoice (or similar claim) relating to the payment is presented—
- (i) payments due by the authority to a contractor,
 - (ii) payments due by a contractor to a sub-contractor,
 - (iii) payments due by a sub-contractor to a sub-contractor,
- (e) address such other matters as the Scottish Ministers may by order specify.

(6) The Scottish Ministers may by order modify subsection (4) so as to substitute for the figure specified there for the time being such other figure as they consider appropriate.

(7) In subsection (5)(b)(iii), a “living wage” means remuneration which is sufficient to ensure an acceptable standard of living.

Appendix 3 – Community Benefit Outcomes

Theme	Outcome	Secured for Delivery
Targeted Recruitment and Training	<u>New Entrant - Modern Apprentice</u> Saint Ninians Moorfoot Lady Alice Primary	3 posts 3 posts 1 post
	<u>New Entrant – Job</u> Saint Ninians Moorfoot Lady Alice Primary Aberfoyle Nursery Watt Complex Home Energy Efficiency	6 posts 6 posts 2 posts 1 post 2 posts 1 post
Educational Support	Careers Event, Industry Awareness Days or Workshops for school pupils or college students	6 events

Appendix 4 – Future Regulated Procurements (From April 2018 to March 2020)

Subject Matter (Commodity)	Title of Contract	Contract Start Date	Estimated Total Contract Value	Type
Street Lighting / Roads Civils	LED Lantern Installation of work package 5	01/11/2018	£108,000	New
Roads Civils	Road Markings & Studs	01/11/2018	£200,000	Ongoing
Removals	Decanting and Safe Disposal of Furniture Etc.	01/08/2018	£90,000	New
Social Care	Housing Information Advice	01/10/2018	£100,000	Ongoing
Vehicles	Plant Vehicles Purchase	01/11/2018	£255,000	New
ICT products and Services	Multi-Functional Devices (Mini Competition)	01/04/2018	£1,000,000	Ongoing
Bottled Water	Water Coolers (Mini Competition)	01/09/2018	£60,000	Ongoing
Security	Security (Mini Competition)	01/04/2019	£100,000	Ongoing
Arborists/ Tree Felling	Tree Felling Framework	NEW	£60,000 per annum	New
Occupational Health	Occupational Health (Extend?)	01/01/2019	£90,000	Ongoing
Ironmongery/ Blacksmiths	Blacksmiths (Extend?)	01/10/2019	£300,000	New
Street Lighting / Roads Civils	Lighting Maintenance (extend)	27/04/2019	£900,000	Ongoing
Employability	Employability (extend)	01/04/2019	£2,500,000	Ongoing
Construction	St Mary's PS - Refurbishment & Extension	01/10/2018	£5,291,000	New
Printing	Printing Binding Enveloping and Mailing	31/08/2019	£120,000	Ongoing
Roadstone	Supply and Delivery of Coated and	31/05/2019	£1,000,000	Ongoing

	Uncoated Roadstone			
Waste Management	Residual Waste (extend)	16/08/2019	£5,500,000	Ongoing
Waste Management	Recycling of comingled recyclable material (extend)	30/06/2019	£400,000	Ongoing
Plant Hire	Hire of Surfacing Plant (extend)	02/04/2019	£800,000	Ongoing